



RIVERSIDE

Presbyterian Day School

COVID-19

Preparedness Plan

2020-2021





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Message from the Head of School

Dear Parents,

We continue to move forward with our plans to begin the 2020-2021 school year with all students attending classes on campus. Keeping the health and safety of children, faculty, staff, and families as our top priority, we have developed specific guidelines and processes to ensure the high standard of excellence in education we have come to expect at Riverside is preserved, while allowing students to once again enjoy the benefits of being in community and engaging fully in the RPDS experience.

The Riverside Preparedness Plan allows for all students to be on campus each day, and was developed thoughtfully using guidance and recommendations from local healthcare providers, the CDC, The Florida Department of Health, The Florida Department of Education, the Florida Council of Independent Schools (FCIS) and the National Association of Independent Schools (NAIS). This comprehensive plan also considers COVID-related federal, state, and local guidelines which include the Safe, Smart, Step-by-Step Plan for Florida's Recovery, The Florida Department of Education Reopening Florida Schools and the CARES Act.

We invite you to take time to review these policies and procedures, noting that in this ever-changing environment, our best practices will constantly be reviewed, re-evaluated, and updated when necessary.

We would also like to note, RPDS values the uniqueness of each community member and respects the right of each family to make their own choice when it comes to physically returning to campus. As such, the school is prepared to support and accommodate decisions to allow a student to learn from home.

The beginning of the school year is also an exciting time on campus for all members of the RPDS community. With safety in mind we are working on modifications to many of the calendared events such as Back-to-School Night, Chapel, and Sundae Monday. We look forward to sharing these details in July.

Once again, it is with great optimism and enthusiasm that we continue to prepare for the start of the school year. Please watch for additional updates and communications in the coming weeks.

Sincerely,

Ben Ketchum
RPDS Head of School





Introduction

Riverside Presbyterian Day School's Preparedness Plan was developed thoughtfully using guidance and recommendations from local healthcare providers, the CDC, The Florida Department of Health, The Florida Department of Education, the Florida Council of Independent Schools (FCIS) and the National Association of Independent Schools (NAIS). This comprehensive plan also considers COVID-related federal, state, and local guidelines which include the Safe, Smart, Step-by-Step Plan for Florida's Recovery, The Florida Department of Education Reopening Florida Schools and the CARES Act.

The mission is to balance effective health protections with minimal levels of disruption, in order to establish a school environment which fully supports the academic, emotional and social development of its students. Riverside Presbyterian Day School's COVID-19 Task Force established this plan to guide our re-entry through the crucial months ahead using a "dimmer switch" model that allows the school to add and remove protocols based on the level of community transmission.

Riverside's Task Force understands the ever-changing nature of the pandemic. Our Preparedness Plan will constantly be reviewed, re-evaluated, and revised based on the latest recommendations issued from local authorities, health experts, and school associations. We will continue to share updates to this plan.





Riverside's Decision Matrix

LEVEL OF COMMUNITY TRANSMISSION <small>(as determined by state and local health officials)</small>	INSTRUCTIONAL MODEL	PRACTICE	HEALTH & SAFETY RESPONSE
Minimal Risk BLUE <i>Low to no transmission of cases in our area.</i>	Traditional RPDS program on campus.	Full-sized, in-person classes, activities, and events. Students may share materials and supplies, mix between classes and activities, and gather for large group events (Chapel, Flag Raising, assemblies).	Preventative practices encouraged such as hand washing, covering coughs and sneezes, and staying home when sick. Classrooms are sanitized and disinfected daily.
Moderate Risk GREEN <i>Slight to moderate increase in the transmission of cases in our area.</i>	In-school instruction with some modifications.	In-person classes, activities, and events on campus. Groups of students stay together and with the same teacher throughout the school day as much as possible. Large group events minimized.	Hand washing often. Movement throughout campus is minimized. Distancing whenever possible. Face coverings are recommended when distancing is not possible. Sharing of materials is minimized. Frequent cleaning during school hours. Classrooms are sanitized and disinfected daily.
Elevated Risk YELLOW <i>Transmission is trending upward.</i>	Reduced class sizes with increased use of auxiliary spaces and technology to support learning while remaining on campus.	Class size reduced, students remain with their home base group, teachers move to provide instruction. Large group events delivered remotely. Outdoor instruction when possible.	Hand washing ongoing. Movement throughout campus is minimized. Distancing whenever possible. Face coverings may be required in hallways, stairwells, and when distancing is difficult. Students will not share objects. Ongoing cleaning during school hours. Classrooms are sanitized and disinfected daily.
Significant Risk RED <i>Widespread transmission; Local authorities or conditions require temporary closure. PreK 3 and PreK 4 programs may remain on campus as essential services.</i>	Riverside's new, enhanced distance learning model employed off-campus for K - 6th grade.	Cohesive, school-wide schedule for distance learning. Using digital platforms to deliver instruction, send and receive assignments, grade and offer feedback. Synchronous and asynchronous teaching, following the 6-day rotating schedule. Student/parent office hours available. Students and teachers engage in virtual-only classes, activities, and schoolwide events using new, enhanced distance learning model.	Deep cleaning and sanitization of all campus buildings.



Prevention Practices



CLEANING AND DISINFECTION

RPDS has always been committed to maintaining a clean and safe environment for our students, and will continue to implement the highest standards of cleanliness and disinfection for our campus by:

- Conducting a deep cleaning of all school spaces prior to re-opening.
- Continuing deep cleanings during weekends and over school holidays and breaks.
- Cleaning and disinfecting all indoor spaces nightly.
- Cleaning and disinfecting frequently touched surfaces (e.g. door handles, sink handles, desk surfaces) between uses as much as possible.
- Avoiding the sharing of electronic devices, toys, books, and other games or learning aids. When the use of shared objects is unavoidable (e.g. physical education equipment, art supplies, toys, games), clean objects after each use.
- Disinfecting playground equipment during the school day
- Taking steps to ensure all water systems and features are safe. Water fountains will only be used for refilling water bottles.
- Increasing the circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or faculty.

CDC Guidance: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>



HEALTHY SCHOOL PRACTICES

RPDS faculty and staff value the teaching of healthy hygiene practices as an important part of the school's curricular imperative. As such, teaching and reinforcing good hygiene measures will continue to be an integral part of our healthy school practices. To this end, school personnel will instruct students to:

- Wash hands frequently with soap and water.
- Utilize hand sanitizer in and out of all classrooms.
- Avoid touching eyes, nose, and mouth.
- Use tissue or elbow when coughing or sneezing - wash hands immediately.
- Let an adult know if you don't feel well.



Prevention Practices

HAND WASHING

Hand washing is an essential part of our health and safety protocol. During the COVID-19 pandemic, keeping hands clean is especially important to help prevent the virus from spreading.



Hand washing stations are available using either hand soap or hand sanitizer with at least 60% alcohol throughout campus.

Practice these hand washing skills:

1. **Wet** your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. **Lather** your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. **Scrub** your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.
4. **Rinse** your hands well under clean, running water.
5. **Dry** your hands using a clean towel or air dry them.
6. **Turn off** the water with your elbow or paper towel.

Visit the *Life is Better with Clean Hands* campaign page to download resources to help promote handwashing. (www.cdc.gov/handwashing/campaign.html)

RPDS will post signs in classrooms, hallways, and entrances to promote preventative measures and good hygiene practices.

Students and faculty may bring hand sanitizer from home as desired.

CDC Guidance: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

DISTANCING

Practice social distancing by putting space (6 feet) between yourself and others.



Students will be dismissed in 5-second intervals from classes to promote social distancing and to allow time to use hand sanitizer when entering and exiting a classroom.

CDC Guidance: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

FACE COVERINGS

Cloth face coverings are helpful to protect everyone.



Typically, classroom instruction will not require facial coverings, though faculty and students may choose to wear face coverings when working in close proximity. The level of community transmission will inform the school’s decision on the use of face coverings.

Students and faculty are encouraged to bring face coverings to use from home.

The school will have an emergency supply of masks should one be needed.

The use of face coverings is recommended during times of transition or other circumstances when the ability to maintain physical distancing is not possible.

CDC Guidance: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>



Safe Travel/Quarantine/Return to School

Keep in mind that while travel has resumed, the CDC reminds us that COVID-19 is no longer just an international travel risk.

“COVID-19 cases and deaths have been reported in all 50 states, and the situation is constantly changing. Because travel increases your chances of getting infected and spreading COVID-19, **staying home is the best way to protect yourself and others from getting sick.**” – **CDC.gov**

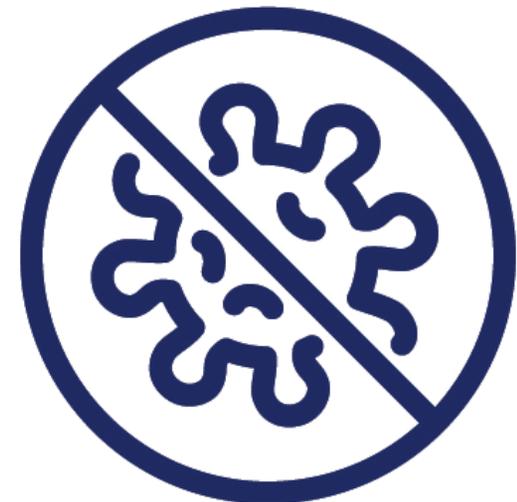
If you travel the 2 weeks immediately prior to the start of school (7/26-8/10), please notify the school office. If you have traveled to an area with a high level of transmission, please consider quarantining for 14 days upon your return, monitoring temperatures and any possible symptoms.

The CDC notes that air travel poses the highest risk of exposure due to lines at check-in and sitting, sometimes for several hours, near others who might be infected. Bus and train travel offer similar risks of exposure.

Road trips with only members of your household pose the lowest risk. However, hotel stays and other rentals do increase your risk of exposure. Social gatherings, such as family and neighborhood barbecues and parties, also increase your risk of exposure. We ask that as you prepare for returning to campus, and once school begins, to please exercise the effective guidelines recommended at the county, state and federal levels; keeping physical distance from others (at least 6 ft.), frequent and proper handwashing, and wearing a face covering in public places, especially when physical distancing is difficult.

Safe re-entry depends on the efforts of all of us collectively. Responsible decisions now will govern the success of reopening our campus.

CDC Guidance: www.cdc.gov/coronavirus/2019-ncov/travelers/travel-in-the-us.html





Arrival, Dismissal and Visitors

ARRIVAL

In order to ensure the protection of all, school personnel will greet students upon arrival. A brief health screening and temperature check will be conducted prior to the student exiting the car to ensure COVID symptoms are not present. Students should remain in the car until they have been cleared for safe entry. When the school has reached three consecutive weeks of healthy check-ins, this procedure will be re-evaluated.

Students will no longer gather in the hallways and entrances, but will instead go directly from their vehicle to their classroom upon arrival at 7:45 a.m. Morning Care through the RITA program is available for registered students. Drop-off at the Early Learning Center begins at 7:00 a.m. Please remain in your car with your child until school personnel conduct the health screening questions and temperature check.

Parents should monitor symptoms regularly and avoid sending a child to school who is not feeling well. Symptoms to watch for may include but are not limited to:

- Fever of 99.6 or higher
- New onset of cough or shortness of breath
- Other symptoms associated with COVID-19, such as chills, muscle pain, sore throat, headache, new rash, loss of sense of smell or taste, GI symptoms such as diarrhea, vomiting, or nausea

DISMISSAL

Each family will receive a dismissal number to be used daily. Students will dismiss from the classroom by dismissal number. There will be cones spaced for distancing that allow students to move from the classroom to the loading area. RITA students and those attending Afternoon Academies will be dismissed separately, **according to their dismissal number**, to designated locations. Please remain in your car and your student will be brought to you.

PROTOCOLS FOR VISITORS

While Riverside typically welcomes parents, nonessential visitors, and volunteers to campus, access and protocols may differ based on the level of community transmission.

- Upon arrival, **visitors should call the office and wait in their vehicle** until school personnel attend to their needs.
- Admissions guests will be directed to contact the Lane House for school visits.
- The school may ask visitors to engage in a screening protocol that includes a health questionnaire and temperature check.
- Visitors will be required to follow local and state public health recommendations in place at the time.



Learning Environment

RPDS will balance effective health protections with minimal levels of disruption, in order to establish a school environment which fully supports the academic, emotional and social development of its students. The following recommendations are made in an effort to continue our teaching and learning to the best of our ability based on the level of community transmission in our local area.

At Riverside we value the unique nature of each family and the right for each family to make their own best choice when it comes to physically returning to campus during COVID-19. As such, the school is prepared to support any decision to allow a student to learn from home during this pandemic..

MINIMAL RISK • **BLUE**

Low to no transmission of cases in our area.

LOWER DIVISION (PreK 3 - 2nd Grade)

- PreK 3 classes will stay in place for core learning activities, following the 6-day rotating schedule for resource classes, and going outdoors for recess daily.
- PreK 4 through 2nd Grade will follow the 6-day rotating schedule, traveling to all resource classes and following established routes to minimize congestion during times of transition.
- Large events, such as Chapel, Rise 'n Shine, Flag Raising, and other assemblies are permitted and will run per established protocols.
- Lunch & Recess are held outdoors, weather permitting, and all sections within each grade-level may intermingle.
- Cross grade-level collaborations are permitted.
- Students may travel for class trips or guests may come to campus to present content.
- Students are encouraged to work collaboratively in the classroom, share materials, and exercise healthy hygiene habits, such as hand washing, covering coughs and sneezes, and cleaning up after self.

UPPER DIVISION (3rd Grade - 6th Grade)

- All Upper Division classes and teachers will function under our normal 6-day schedule traveling in established routes.
- Large events, such as Chapel, Flag Raising, and other assemblies are permitted and will run per established protocols.
- Lunch & Recess are held outdoors, weather permitting, and all sections within each grade-level may intermingle.
- Cross grade-level collaborations are permitted.
- Students may travel for class trips or guests may come to campus to present content.
- Students may work collaboratively in the classroom, share materials and exercise healthy hygiene habits, such as hand washing, covering coughs and sneezes, and cleaning up after self.



MODERATE RISK • GREEN

Slight to moderate increase in the transmission of cases in our area.

LOWER DIVISION (PreK 3 - 2nd Grade)

- PreK 3 classes will stay in place for core learning activities, following the 6-day rotating schedule for resource classes, and going outdoors for recess daily.
- PreK 4 and Kindergarten will follow the 6-day rotating schedule, but to reduce congestion during times of transition, they will remain in place for Music & Movement, Spanish, Library, and Rise'n Shine. Students will follow established travel routes to minimize congestion during times of transition.
- 1st and 2nd Grade will follow the 6-day rotating schedule, but, to reduce congestion during times of transition, they will remain in place for Music, Spanish, Library, and Bible. Students will follow established one-way travel routes to minimize congestion during times of transition.
- Desks and tables are distanced as far apart as feasible, with students facing in one direction. Clear dividers are utilized when students are working in small groups. Hallways and stairwells in Williams and Kissling buildings are marked one-way.
- Classes for PE follow the modified movement plan to prevent mingling in closed areas and will make use of both the Rice Sports Zone and the May Field for activities to allow distancing.
- Facial coverings are recommended in hallways, stairwells and when distancing is difficult.
- Large group events will be planned on a case-by-case basis, and either conducted in-person in a modified manner or conducted virtually.
- Diligent hand washing and hand sanitizing are practiced.
- Sharing of student materials is minimized. When supplies must be used by more than one student, they are cleaned/disinfected after each use.
- Intermingling within a grade level during lunch may be reduced via the implementation of an indoor/outdoor lunch schedule.
- Intermingling within a grade level during recess may be reduced through the creative use of auxiliary outdoor spaces.
- Cross-grade level gatherings are temporarily suspended.
- Class trips are taken virtually to minimize exposure.



MODERATE RISK • GREEN

Slight to moderate increase in the transmission of cases in our area.

UPPER DIVISION (3rd Grade - 6th Grade)

- Classes for grades 4 through 6 will travel to teachers.
- 3rd Grade classes will remain self-contained and will only travel to PE, STEAM, Art and Science classes; Bible, Spanish, Library and Music teachers will travel to the 3rd Grade classes. STEAM classes will follow established routes to avoid travel into the Williams Building.
- Teachers make use of available technology and/or digital resources to avoid sharing of class sets of textbooks or novels.
- Desks and tables are distanced as far apart as feasible, with students facing in one direction. Clear dividers are utilized when students are working in small groups.
- Hallways and stairwells in Williams and Kissling buildings are marked one way.
- Classes for PE follow the modified movement plan to prevent mingling in closed areas and will make use of both the Rice Sports Zone and the May Field for activities to allow distancing.
- Face coverings are recommended in hallways and when distancing is difficult.
- Large group events will be planned on an individual basis, and either conducted in-person in a modified manner or conducted virtually.
- Diligent hand washing and hand sanitizing are practiced.
- Sharing of student materials is minimized. When supplies must be used by more than one student, they are cleaned/disinfected after each use.
- Intermingling within a grade level during lunch may be reduced via the implementation of an indoor/outdoor lunch schedule.
- Intermingling within a grade level during recess may be reduced through the creative use of auxiliary outdoor spaces.
- Cross-grade level gatherings are temporarily suspended.
- Class trips are taken virtually to minimize exposure.



ELEVATED RISK • **YELLOW**

Transmission is trending upward.

LOWER DIVISION (PreK 3 - 2nd Grade)

- Diligent hand washing and hand sanitizer use at all times.
- Larger classes may be broken into smaller cohorts and are housed in designated locations throughout campus.
- Students will not travel other than to lunch/recess and PE to prevent mingling in closed areas; Resource teachers will travel to student classrooms following the 6-day rotating schedule and using assistive technology as needed.
- PE classes will make use of both the Rice Sports Zone and the May Field using activities to allow distancing.
- Desks and tables are distanced as far apart as feasible, with students facing in one direction. Clear dividers are utilized when students are working in small groups.
- Teachers may deliver content utilizing Seesaw, Apple TV, Google classroom or MyRPDS as needed.
- Additional faculty, staff, and substitutes may work collaboratively with homeroom teachers to supervise student groups throughout campus and assist with teaching and learning. (This collaborative process will allow for greater distancing)
- Face coverings may be required in hallways, stairwells, and when distancing is difficult.
- Large group events are conducted virtually.
- Sharing of items is minimized. When items must be used by more than one student, they are cleaned/disinfected after each use.
- Students will only have lunch and recess with their classmates. Intermingling between classes is temporarily suspended.
- Cross-grade level collaborations are temporarily suspended.
- Class trips are taken virtually to minimize exposure.



ELEVATED RISK • **YELLOW**

Transmission is trending upward.

UPPER DIVISION (3rd Grade - 6th Grade)

- Diligent hand washing and hand sanitizer use at all times.
- Larger classes may be broken into smaller cohorts and are housed in designated locations throughout campus.
- Students will not travel other than to lunch and PE following the modified movement plan to prevent mingling in closed areas; teachers will move from class to class following the 6-day rotating schedule.
- PE classes will make use of both the Rice Sports Zone and the May Field for activities to allow distancing.
- Desks and tables are distanced as far apart as feasible, with students facing in one direction. Clear dividers are utilized when students are working in small groups.
- Teachers may deliver content utilizing Apple TV, Google classroom or MyRPDS as needed.
- Additional faculty, staff, and substitutes may work collaboratively with homeroom teachers to supervise student groups throughout campus and assist with teaching and learning. (This collaborative process will allow for greater distancing)
- Face coverings may be required in hallways, stairwells, and when distancing is difficult.
- Large group events are conducted virtually.
- Students will only have lunch and recess with their classmates. Intermingling between classes is temporarily suspended.
- Cross-grade level collaborations are temporarily suspended.
- Class trips are taken virtually to minimize exposure.



SIGNIFICANT RISK • **RED**

Widespread transmission; Local authorities or conditions require temporary closure. PreK 3 and PreK 4 programs may remain on campus as essential services.

LOWER DIVISION (PreK 3 - 2nd Grade)

- PreK 3 & PreK 4 may remain on campus. Teaching and learning continue per the program's mission and curriculum. Heightened protocols are implemented to minimize exposure and maximize health and safety.
- RITA is available for PreK 3 & PreK 4 students who register.
- Kindergarten through 2nd Grade classes are conducted virtually, utilizing Seesaw as the learning platform.
- All teachers will follow the full 6-day rotating schedule within the RPDS schoolwide schedule.
- Direct instruction by classroom and resource teachers is conducted LIVE over Zoom.
- Large group events are conducted virtually.
- Daily assignments are submitted via Seesaw.
- Teachers grade student work and offer formative and summative feedback via Seesaw.
- Teachers set "office hours" for weekly individual conferences with students.

UPPER DIVISION (3rd Grade - 6th Grade)

- All classes are conducted through Riverside's new, enhanced distance learning model.
- Students in Grades 3-6 will use Google Classroom and MyRPDS as their learning platforms.
- All teachers will follow the full 6-day rotating schedule within the RPDS schoolwide schedule.
- Direct instruction by classroom and resource teachers is conducted LIVE over Zoom.
- Synchronous and asynchronous teaching will occur, following the 6-day rotating schedule.
- Large group events are conducted virtually.
- Daily assignments are submitted using our learning platforms.
- Teachers grade student work and offer formative and summative feedback.
- Teachers set "office hours" for individual concerns.



Movement Across Campus



Movement across campus may be adjusted depending on the level of community transmission to limit mixing between groups.



Students will be given additional time for class changes and other transitions throughout the school day.



The school has developed a comprehensive set of maps to facilitate safe travel on campus. Alternate routes will be used to avoid congestion. Many hallways have been designated as one-way flow paths.



Students will be dismissed from classes in 5-second intervals to promote distancing and minimize the congregation of groups. Staggered class dismissals may be used to decrease the number of students in hallways.



Assistive devices, such as Hula Hoops, along with wall/floor signage will guide students and promote physical distancing.



Lunch and Recess

LUNCH

We are fortunate our students are prepared to eat lunch outside and will continue to do so when possible upon our return. **Students who order lunch through our school lunch program will have their lunches delivered to them each day.** All other students including PreK 3/PreK 4 Lunch Bunch students and K-6th graders should bring a packed lunch each day.

Emergency lunches will be provided for students in the event of lost or forgotten lunches. **No individual lunch deliveries from any outside sources will be permitted** for the health and safety of our school community at this time. Individual lunch deliveries during the day will be declined.

Students will wash their hands before and after lunch. Hand sanitizing stations will be available campus-wide.

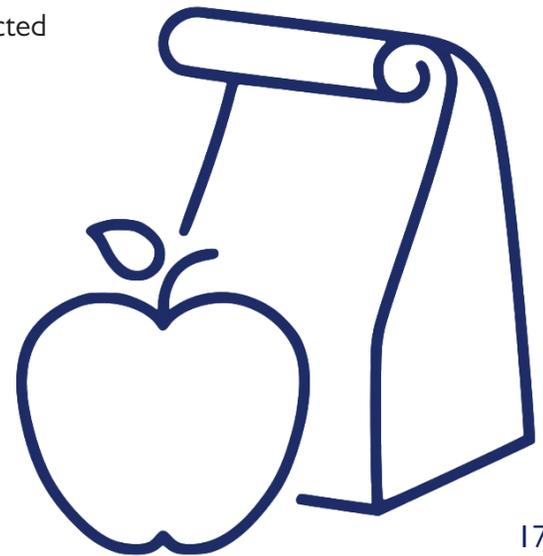
Frequently touched/shared surfaces will be disinfected when needed throughout the day, with more extensive disinfecting occurring each evening. Classes may alternate eating lunch outside and in their classrooms to reduce the number of students eating together at one time and promote physical distancing. Seating at picnic tables will reflect spacing for physical distancing.

Every effort will be made for all students to continue outdoor play each day, weather permitting.

RECESS

Riverside understands that recess helps students to feel refreshed and energized, experience joy, and feel connected with their peers at school. As such we will continue to offer outdoor recess time whenever possible.

- A variety of outside spaces may be offered to students where free choice of different activities can take place, including quiet, creative, and solo activity spaces.
- Separate bins of equipment for toys will be provided for each class to be used only during recess.
- All equipment and playground structures will be cleaned and disinfected regularly.
- Zones on the playground will be identified to reduce the number of children who are in contact with each other and share equipment.
- Engagement in contact sports may be discouraged during recess to ensure physical distancing depending on the level of community transmission.
- Handwashing stations will be available for regular use.
- A list of inclusive games will be available for students to engage in, including those that need no equipment.
- Every available space on campus may be used for recess.





Resource Classes

Resource classes, such as Art, Bible, Library, Music, PE, and STEAM, are essential to the overall RPDS educational experience and enrich our students' learning. Through thoughtful cross-departmental planning, resource teachers and homeroom teachers ensure that students are inspired, encouraged, nurtured and challenged. While the nature of those learning experiences may vary depending on environmental conditions, the level of instruction will not be compromised. In tune with best practices, Riverside will modify the resource program to follow protocols reflective of the level of community transmission.



Riverside values the artistic expression of each child.

- Art supplies, such as paint brushes, clay and individual instruments, will not be shared.
- Paints and watercolors may be shared by students, but not touched.
- Physical distancing within the spacious art studio will be observed.
- Tables will be cleaned and sanitized after each use.
- Based on the level of community transmission, the teacher may travel to home base rooms.



Riverside's World Language program emphasizes the importance of understanding and appreciating other cultures as well as the acquisition of a second language, in preparation for a life of global citizenship.

- Desks will be distanced and facing in the same direction.
- Dividers may be in place when closer contact is warranted.
- Tables and desks will be cleaned and sanitized after each use.
- Based on the level of community transmission, the teacher may travel to home base rooms



Riverside's Media Center, with its rich, diverse resources and books, fuels children's imaginations and helps them to think outside of the box, to travel to distant places, and explore other cultures and perspectives.

- Riverside's Media Center is equipped with the technology to allow online access for browsing and checking out books.
- Books that are checked out can be delivered to students in their home base rooms.
- Distancing will be observed if students receive instruction in the Media Center.
- All tables will be cleaned and sanitized regularly.
- Based on the level of community transmission, the teacher may travel to home base rooms.



The goal of Riverside's Bible curriculum is to teach meaningful lessons from the Bible and how they apply to everyday life.

- Desks will be distanced and facing in the same direction.
- Dividers will be in place when closer contact is warranted.
- Tables and desks will be cleaned and sanitized after each use.
- Based on the level of community transmission, the teacher may travel to home base rooms.



Resource Classes

STEAM

Riverside's STEAM program affords students with opportunities to synthesize learning from multiple contexts, including science, technology, engineering, art and mathematics, while engaging in collaborative, open-ended projects.

- Riverside's STEAM curriculum will reflect projects that allow students to collaborate without cross contamination.
- Students will use individual supplies.
- Tables will be cleaned and sanitized after each use.
- Alternate locations may be used to promote distancing.
- Based on the level of community transmission, the teacher may travel to home base rooms.

PHYSICAL EDUCATION



RPDS acknowledges that fresh air and exercise are a healthy combination for all, therefore the school will continue with PE outdoors, weather permitting. The school has secured a second field in order for grade levels to be divided and to facilitate physical distancing.

- Depending on the level of community transmission, the PE curriculum will reflect physical activities that can be accomplished keeping physical distance while allowing students to interact with each other.
- PE equipment will be cleaned and sanitized after each use.
- Alternate routes to PE and face coverings may be used when transitioning to and from PE.
- Organized team sports such as RPDS Athletics and Girls on the Run, will be modified as needed based on the level of community spread and guided by local health officials.
- RPDS will collaborate with the North Florida Independent Schools Athletic Conference to ensure safety protocols are in place for all events.

MUSIC

The value of music to promote a deep sense of belonging and well-being is at the heart of our music program and is incorporated into the school's daily curriculum.

- At the start of this school year, music classes will focus primarily on percussion and string instruments.
- Physical distancing within the spacious music studio or home base rooms will be observed.
- All music instruments will be cleaned and sanitized after each use.
- Group singing may be conducted outside based on CDC guidelines.
- School performances may be reimagined or rescheduled to reflect the health and safety protocols at the time.
- Based on the level of community transmission, the teacher may travel to home base rooms.





Riverside in the Afternoon and Auxiliary Programs

Riverside in the Afternoon, which includes Morning Care, Lunch Bunch, and Afternoon Care, is committed to maintaining the health and safety of the students in all its programs and as such will follow the same protocols used during the school day.

MORNING CARE

- Morning Care is available for registered students.
- Drop-off at the Early Learning Center begins at 7:00 a.m.
- Health and temperature checks will be conducted until the school discontinues the Healthy Check protocol.
- Please remain in your car with your child until they have been cleared for entry.

LUNCH BUNCH

- Students staying for Lunch Bunch may order lunch or bring a lunch from home.
- Frequent handwashing protocols will be implemented.
- Physical distance and clear, acrylic dividers at shared tables for lunch will be used to maintain safety.
- RITA staff assisting children with lunch will wear gloves and face coverings during the meal.
- Emergency lunches will be provided for students without lunch. No individual lunch deliveries from any outside sources will be permitted.

NAP

- Children who nap will be assigned a mat for daily use.
- Mats will be spaced per CDC recommendations and using head-to-toe placement.
- Nap mats will be cleaned and disinfected daily.
- Cloth nap sheets will not be used. Students may bring a “blankie” or “lovey” from home, which will need to be taken home and laundered daily.



Riverside in the Afternoon and Auxiliary Programs

RIVERSIDE IN THE AFTERNOON (RITA)

- While drop-ins are discouraged for health and safety reasons, the school acknowledges that there may be times when Drop-in Care is unavoidable. A 24-hour advance notice for drop-ins is strongly advised so the school can plan accordingly.
- Drop-in students will be kept together in an overflow setting if space is unavailable in their grade level.
- Students who stay for RITA will be dismissed directly from their classrooms ahead of all other students.
- Afternoon groups will be organized into small cohorts per distancing recommendations.
- Snacks in sealed packaging will be provided.
- Outdoor play equipment will be cleaned and sanitized regularly.
- Toys will be cleaned and disinfected after each use.

AFTERNOON ACADEMIES

- Select Afternoon Academies will be offered based on the ability to maintain the health and safety protocols in place at the time.
- Afternoon Academy instructors will follow all school health and safety protocols.
- Students staying for an Afternoon Academy will be dismissed directly from their classrooms after all other students are dismissed.

DISMISSAL

- Dismissal from all RITA programs including Afternoon Academies will be facilitated by RITA staff.
- Please post your dismissal number, remain in your car and your student will be brought to you.

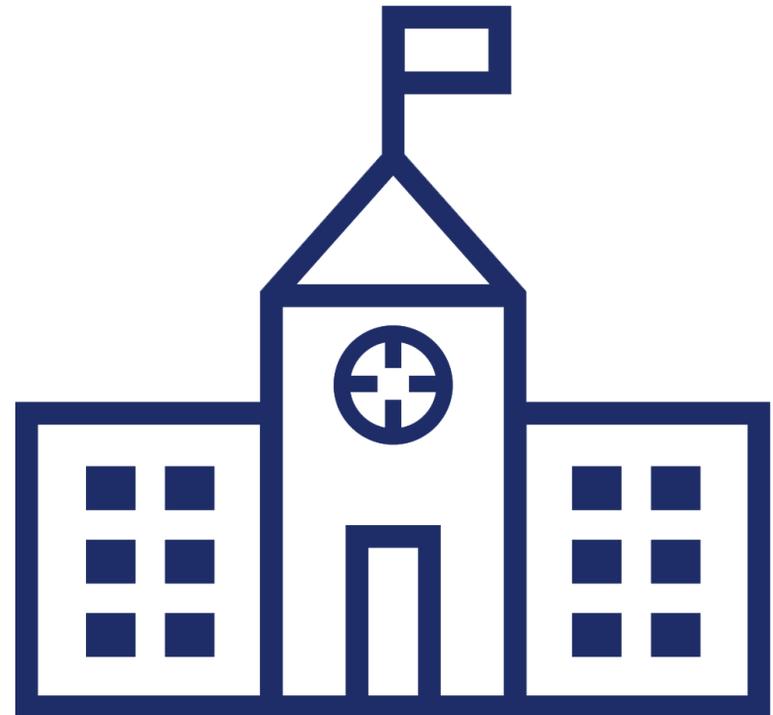


Large Events on Campus

Many of Riverside's most cherished events occur together in large gatherings such as Chapel, Rise & Shine, Coffee & Conversation, Open House, Parent Night, and schoolwide assemblies. These gatherings and events will take place in a safe and responsible manner guided by the level of community transmission and recommendations from state and local health officials.

When large gatherings are not possible, the school will modify and/or use virtual platforms to deliver those experiences.

Decisions about how Riverside's events will be experienced will be made on a case by case basis and communicated in a timely manner.



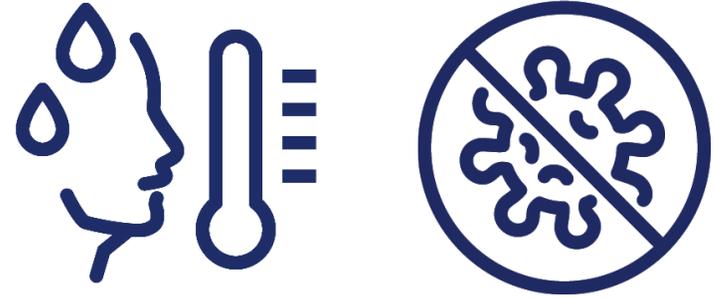


COVID-like Illness at School or Home

Two simple and powerful ways to minimize the spread of illness, include:

- Monitoring symptoms regularly through daily screenings at home and at school
- Keeping children at home if not well

CDC Guidance: www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html



STUDENT ILLNESS

Should a student become ill during the school day with COVID-like symptoms, a teacher will conduct a temperature check. Office staff will be notified, and an adult will escort the student from the classroom to the office to rest and isolate, while awaiting pick-up.

The school has an isolation area to separate anyone who exhibits COVID-like symptoms.

Any adult who functions as a caregiver will use standard and transmission-based precautions while caring for anyone who becomes sick on campus.

Parents will be notified immediately should a child become ill. Parents should be prepared to pick up a sick child **and their siblings** within 30 minutes, or have a plan in place for the child(ren) to be picked up within 30 minutes if unavailable.

Riverside Presbyterian Day School is required to engage in contact tracing and therefore will notify local health officials, school personnel, and families immediately of a possible case of COVID-19, while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.

FACULTY AND STAFF ILLNESS

All faculty and staff will follow the same health and safety screening protocols prescribed by the level of community transmission, including daily symptom and temperature checks.

Should a faculty or staff member become ill with COVID-like symptoms, they will leave campus immediately and a teaching assistant, substitute teacher or staff member will step into the classroom. Local health officials will be notified as required by law.

The school will follow the directives of the local health authorities regarding contact tracing, quarantine and/or isolation.

The Head of School will communicate any suspected exposure with the school community, along with any directives from the local health department.



COVID-like Illness at School or Home

CURRENT INFORMATION REGARDING COVID-19 SYMPTOMS AND TESTING

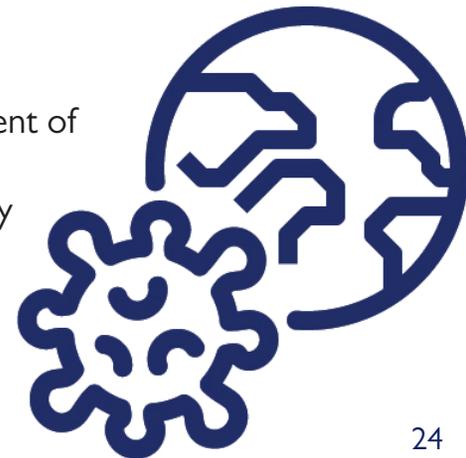
The following are the most current guidelines (Jan 2021) for monitoring, testing, and contact tracing regarding COVID-19. RPDS may adjust these protocols according to guidance from local and state officials, along with the CDC.

Students or school personnel who have symptoms consistent with COVID-19 upon arrival will not be allowed to enter the buildings, or will be sent home if symptoms arise during the school day. Symptoms of COVID-19 include: new onset cough or shortness of breath; OR at least 2 of the following: fever (99.6 or higher in children with symptoms; 100.4 or higher in adults), chills, muscle pain, sore throat, headache, new rash, loss of sense of smell or taste, and gastrointestinal symptoms of diarrhea, vomiting, or nausea. If a person has a new symptom (for example, new loss of smell only) with no other diagnosis to explain it, they should stay home and talk to their health care provider about testing for COVID-19, even if it is the only symptom they are experiencing. RPDS will work diligently to support and accommodate the educational, social, and emotional needs of all students required to stay home due to illness or suspected exposure.

Students or school personnel with a presumed COVID-19 diagnosis without a lab test OR people with symptoms consistent with COVID-19 without a medical evaluation (e.g. monitoring symptoms at home), should stay home for at least 10 days from the onset of symptoms AND until they are fever-free for at least 3 days without medication AND improvement of other symptoms. Siblings and household members should also stay home for 10 days.

Positive test result:

- Isolate at home for at least 10 days from the onset of symptoms.
- Symptom onset date is counted as day zero; isolating days 1-10.
- Return to school on day 11 if fever-free for at least 24 hours without medication AND improvement of all other symptoms.
- Siblings must also stay at home and quarantine during this time for 10 days after the last date of any exposure to the person with a positive test result (see Confirmed COVID exposure section below).





COVID-like Illness at School or Home

Positive Test Result with No Symptoms:

- Isolate at home for 10 days from the date of the positive test.
- Test date is counted as day zero; isolating 1-10; return day 11. Continue strict risk mitigation days 11-14 (mask, handwashing, distancing).
- Upon return, masks will be worn for PE and recess for days 11-14.
- Monitor temperature twice daily and look for any symptoms to arise. Siblings must stay at home and quarantine during this time for 10 days after the last date of any exposure to the person with a positive test result (see Confirmed COVID exposure section below).

Negative test result but COVID-like symptoms with no other diagnosis:

- Stay at home until you are fever-free for 24 hours and all symptoms are improving.
- Consult with your healthcare provider.

Presumed or Confirmed COVID exposure:

- If you or a family member has been exposed to someone with COVID-19, stay at home.
- Seek the advice of your healthcare provider.
- It is recommended that you quarantine for at least 10 days after your last exposure to the COVID-positive individual and monitor symptoms during this time.
- COVID testing in this instance is optional, but if done, the PCR test is recommended.
- Testing should be obtained on Day 5 after an exposure.
- If the COVID test is positive, begin immediate isolation of the positive family member and quarantine all other family members, per CDC recommendations.
- If the COVID test result is negative, quarantine may end after Day 10, providing no symptoms have arisen during this time.



References and Resources

WEBSITES

www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf

www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine-isolation.html

www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html

https://res.cloudinary.com/baptisthealth/image/upload/v1592844879/WolfsonChildrens/COVID_Pediatric_Testing_Sites_-_Jacksonville_FL.pdf

PHONE

Department of Health Hotline: 866-779-6121 (24 hours)

CDC Hotline: 800-232-4636 (24 hours)

EMAIL

FL Department of Health: COVID-19@flhealth.gov





Riverside's Position on Key Terms



CLEAN / DISINFECT

Cleaning is an ongoing process and will occur throughout the school day along with nightly disinfecting procedures. The school's deep cleaning process will increase in frequency and detail as needed. Riverside is sensitive to the use of cleaning and disinfecting products, and cleaning procedures will ensure the safe and correct application of disinfectants, stored out of the reach of children.

CDC Guidance: www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html



HAND HYGIENE

Hand washing with soap and water remains a high priority and our first choice. Hand sanitizers that contain at least 60% alcohol are available for use across campus when hand washing is not possible. The use of hand sanitizers with younger students is supervised by adults.

CDC Guidance: www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html



FACE COVERINGS

Recommendations regarding face coverings at Riverside differ based on the level of community spread and can be found throughout Riverside's re-entry protocols. RPDS protocols acknowledge that the use of face coverings helps to protect others especially those with underlying health conditions, such as asthma. At the same time, we remain flexible regarding the use of face coverings at Riverside when there is a medical issue that makes the wearing of a face covering inadvisable.

CDC Guidance: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html



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